

**School Council & West Nissouri Home and School Association  
Meeting Minutes – October 5, 2020**

**Present on Microsoft Teams Virtual Meeting: Mr. Mann, Tammy Adams, Blair Masse, Carissa Kanters, Candace Pink, Kendra Ferguson, Lindsay Fleming, Sarah Doan, Tiffany Grubb, Amanda Elliott, Michelle Coughlin, Alexis Juliao, Chantel McCutcheon, Kendra Bricker, Lindsay Lake, Erin Cronsberry**

1. **Principal’s Report (in combination with S.A.C) –Mr. Mann**
  - Mr. Mann gave an overview of using microsoft team (camera/microphone etc)
  - Nov 2, 2020 students can change learning models - may result in changes/reallocation of classes.
  - question from Alexis on how to become a team member in Microsoft Teams virtual meeting to be able to see the chat - Mr. Mann to look into it
  - Terry Fox run will look different this year (will not be collecting \$ - directed to donate through the Terry Fox website and “run “will be done by cohort or classrooms.)
  - Chantel had a question about indoor recess policy - requesting clarification on the policy/expectations. Dr. Mann: if indoors need to still follow guidelines health and safety for social distancing and masks. If indoor recess kids need to do independent tasks at their desks, wear masks and social distance.
  - Tiffany questions re: SAC vs H&S for meeting minutes - today combined but future meetings we will differentiate
  - Lindsay Lake: reports SAC has specifics required for their documentation from meetings

**Principal Report  
Parent School Council  
West Nissouri Public School  
October 5, 2020**

**Declaration of Candidacy (Self-Nomination) Forms**

- Return date: September 30

*Congratulations*, and thank you to our WNPS 2020-2021 School Council:

Chairperson	Tiffany Grubb
Treasurer	Tara Santagapita
Secretary	Alexis Juliao
Parent Reps	Amanda Borges Michelle Coughlin Blair Masse Kendra Bricker
Community Reps	Jeannine Poulton Andrew Poulton

**School Council Meetings:** First Monday each month @ 6:30 pm in Library-Learning Commons.

**Electronic Collection of Information from Parents/Guardians** –This process again has been integrated into the Parent Portal for the 2020-2021 school year to allow for easier tracking.

**Return to School – WNPS Attendance**

46 full remote

413 in person

**Requests to Change Learning Models**

Once school begins, if parents and guardians/students wish to change from Full Remote Learning to Elementary In-Person Learning/Secondary Adapted Learning (or vice versa), they will be permitted to change learning models at set points during the school year with advanced notification.

Elementary students will be permitted to change models on:

November 2, 2020 (with advanced notification by October 16, 2020)

**Staffing Update:** WNPS allocated 18 classes for 2020/2021.

2 classes collapsed

**UPDATED COVID SCREENER**

On October 1st the Ontario Ministry of Health released a new screening tool with updated steps for parents and schools to take when screening students with COVID like symptoms. At WNPS when a student comes to the office with new symptoms we will be using this tool to screen the students prior to calling home. This way we will be able to direct parents with what actions need to be taken.

<https://covid-19.ontario.ca/school-screening/>

Just as a reminder we do follow the decision tree that was sent out by the Middlesex-London Health unit when a child fails the screener.

Thank you for your support in keeping our school and community healthy.

**Safe Schools:** World Mental Health Day – October 10<sup>th</sup>  
Rowan's Law Day – October 2<sup>nd</sup> (Concussion Awareness)  
Orange Shirt Day – September 30<sup>th</sup> (Residential School survivors)  
Culture for Learning Conference – tbd  
**BPIP** Implementation Plan and revisions. – ongoing

**Emergency Drills:** 3 Fall Fire Drills (first completed Sept. 29)  
3 Spring  
2 Emergency CODE Drills

**Student Council & Safe Schools Committee** are forthcoming.

**SSAP** (Safe Schools Action Plan) and **BPIP** (Bully Prevention and Intervention Plan) shared with staff and students. **Dress Code** revisited also.

**Dates:**

September 1, 2, 3	PD Days
September 30, 2020	Orange Shirt Day
October 2, 2020	Rowan's Law Day
October 5, 2020	School Council and Home & School Meetings
October 12, 2020	Thanksgiving
October tbd	Terry Fox Run

**S.A.C meeting - Tiffany Grubb**

2. **Welcome & Opening Remarks:**
  - Sarah welcomed everyone to the meeting.
3. **Approval of Minutes from March 2, 2020 minutes:**
  - March minutes pending - require Principal report
4. **Approval of Agenda for October 5, 2020:**
  - Approved
5. **Treasurer's Report:**
  - Bank balance as of Oct 5, 2020 = \$x
6. **Secretary's Report:**

- Mr. Mann - please email Candace the March 2020 principal report in addition to today's principal report

7. **Committee Reports**

- Hot Lunch: on hold during COVID19 at this time.
- Lunch Box is asking if they could continue to supply and leave the food at the door and a teacher needs to distribute to classrooms. Mr. Mann reports it creates challenges with keeping cohorts separate. On hold during COVID19 at this time.
- Snack Cart: on hold during COVID19 at this time

8. **Old Business:**

- Lego wall - at the school and ready to be installed. During COVID19 will not be able to be used due to cleaning concerns/limitations.

9. **New business:**

- need to meet to build the budget - Sarah inquiring if the school needs anything that H&S could help with. Tammy Adams inquires if H&S could help with planner costs & Hungry Bear snacks. Usually we contribute \$2/student. Total planner invoice cost = \$x.
- Gift card fundraiser is still functioning during COVID19 but we need to figure out how we would gather funds as school is not collecting \$. Sarah in discussion with School cash online to see if could use this (has a limit of \$100). Otherwise may need to look into another way to collect the \$ (eg. Paypal - which is no charge for not for profit groups, would not be able to do cash or cheque). Or. Mrs. Smith can send the form out and put on it to contact an exec. member of H&S. Mr. Mann reports that more information is to come from TVDSB re: fundraising and has asked we wait to make a decision on this until more information from school board is available.
- spirit wear is another fundraiser we should figure out how to do during COVID19 \*will wait for more info from TVDSB\*
- fundraising ideas: will wait until more information from TVDSB before choosing fundraising for 2020/2021
- fee for H&S is \$20 this year - forms will come out in the near future - Mrs. Smith will send them out. Deadline will be the end of October.
- Question from Lindsay Flemming re: bus protocol. Questioning the protocol re: siblings sitting together and if only child they have a seat to themselves. Mr. Mann reports the bus companies develop their safety plans and seating plan. Lindsay reports she heard that kids sat together on the bus and weren't siblings. Tammy Adams reports there were some seating plans that included students sitting together who were not siblings but were in the same zone.
- SAC and H&S members to brainstorm and suggest potential other platforms for future virtual meetings. Member reported Zoom has a 45min limit. Google Meets also suggested by a member.

10. **Meeting Adjourned:**

- The meeting concluded at 7:05pm.  
**Next Meeting:** November 2nd, 2020 @ 6:00pm for SAC and 6:45pm for H&S