

WEST MISSOURI P.S. SCHOOL ADVISORY COUNCIL MINUTES

MONDAY, SEPTEMBER 9, 2019 – 6:00 p.m.

Present Diane Herter, Tammy Adams, Lindsay Lake, Jeannine Poulton, Andrew Poulton, Tiffany Grubb, Erin Cronsberry, Arden McClean, Kelsey Pickel, Alexis Juliao, Ricardo Juliao, Tammy Gooder, Michelle Coghlin, Kendra Ferguson, Melissa Ings and Dan McDonald

Regrets Tara Santagapita, Carissa Kanters, Beth Gregory and Kendra Bricker

Agenda Item	Discussion
1. Welcome and Introductions	
2. Approval of Minutes from May 13, 2019 Meeting	First: Second: Passed
3. Approval of Agenda for Sept. 9, 2019 Meeting	First: Second: Passed
4. Declaration of Conflicts of Interest	<ul style="list-style-type: none"> • None
5. Election of Positions - Update	<ul style="list-style-type: none"> • Elections will be held at October Meeting • Purpose: to allow new members time to review positions outlined in the School Council Handbook and after 2nd Annual Meet & Greet night in case there is more interest • Brief discussion of positions available including: <ul style="list-style-type: none"> ○ Co-chair/Chair ○ Secretary ○ Treasurer • Positions are discussed in detail in School Council Handbook • Jeannine and Andrew Poulton to serve as our Community Representatives for 2019-2020 School Year
6. Upcoming Events	<u>WNPS 2nd Annual Meet & Greet Night – Sept. 18th</u> <ul style="list-style-type: none"> • Committee met during the summer • Gym is booked and is ready to go • Expanded our invitations to service groups and Home & School to attend this year – have a booth/table and

a slide for a rolling slide show. The groups that have confirmed attendance are:

- Optimists
- Thorndale Library (Laura)
- I Love Thorndale
- Agricultural Society (slide show only)
- Still waiting for response from Middlesex London Health Unit and the Thorndale Lions
- Agricultural Society has donated passes to the Thorndale Fair and ride bracelets, Tiffany Grubb has donated Tim Horton Gift Cards and Arden offered to donate a door prize from ILT
- Diane Herter requested to speak at the event – confirmed
- All new and existing members of WNPSAC invited to attend
- If like to help set up, please be there for 6pm
- Lindsay to ask Kim Humphries to send out another reminder to JK Parents and New families

A look to the year ahead

- No update on our grant applications
- Explained to new members that we have to plan events a year out to apply for funding
- Scheduled 3 events for upcoming school year:
 - 1) Trustees Night
 - 2) Math Night
 - 3) Yoga Night

Trustees Night

- Event that we held last year
- Very well attended
- Good discussions on school boundaries, school closures, portables, etc.
- Plan to hold meeting again with Trustees but on a different night from our regular meetings to allow more time for discussion
- Low budget event – allows us to hold it even if we do not receive grant funding

STEM/Math Night – Tammy Adams

- Tammy Adams has it all planned out
- Need to discuss with Staff to Decide on a date
- Not just math – also science, technology and engineering

	<ul style="list-style-type: none"> • Aiming for the end of October/early November • Event will be for all grades and will be open to parents and community members • Vision – a community event with academic component • Plans on having prizes – passport format • Also has a survey ready to go afterwards • Will be discussed with staff re: dates • Has a great promotional poster and is very excited about the event <p><i>Yoga Night</i></p> <ul style="list-style-type: none"> • Ran out of time for this event last year • <u>Would like to have it before EQAO</u> • Possible service animals attend as well – recent change in TVDSB policy • Students and parents attend event together
<p>7. Principal Profile</p>	<ul style="list-style-type: none"> • One of the roles of SAC is to assist with Principal Selection • Lindsay provided background of events that lead to our current principal profile • Diane Herter described events leading up to Ms. Skinner no longer being the school's permanent principal • Lindsay also reviewed discussions she had with Superintendent Kuiper about temporary principal situation <ul style="list-style-type: none"> ○ Ms. Kuiper recognized the instability that the lack of a permanent principal is having on our school. Advised that she would share any information that she could with our group when she could. Advised not likely to have anyone in place until at least December Holidays. • Positive that she reached out to our group • Ms. Kuiper directed us to send our revised principal profile directly to her in October • Some concerns whether or not they take principal profile into consideration • Dan – its all we got, so we need to try <ul style="list-style-type: none"> ○ Priority for him is building and maintaining a high-performance team ○ Also, some exposure to rural • Diane Herter's suggestions: <ul style="list-style-type: none"> ○ Someone who values relationships

	<ul style="list-style-type: none"> ○ Be able to develop positive relationships with staff and the community • Concern if we are not seen as a high needs school that we do not receive a strong principal • Tammy Adams <ul style="list-style-type: none"> ○ You don't get through unless you have something to bring to the table ○ Have to be resilient ○ New Super of TVDSB – all about building relationships • Lindsay to send out the current profile again, including new members, and to collect and group suggestions in advance of October meeting
<p>8. School Policy Changes Discussion</p>	<ul style="list-style-type: none"> • Lindsay received negative feedback following email sent out to parents Thursday before school about policy changes, specifically “no parents” in the gym and students not being able to leave school property at lunch • Concern is that it was a throw back to previous administration and parents not being welcome passed the front door • SAC would like to be involved as an advisory component to any school policy changes, not just the required policy changes (code of conduct and school dress code) • Diane Herter <ul style="list-style-type: none"> ○ She was pretty appalled by behaviour of some of the kids when she came to our school and was shocked at how they treated each other ○ Did talk with staff – what do they want to see in September <ul style="list-style-type: none"> ▪ And she left this for new principal not realizing it would be her ○ Wanted to start the school year out on a fresh note, positive, calm note and set boundaries for everyone ○ Principals and VPs set the tone for the school ○ “no parents” in the gym result from discussions with staff • Arden <ul style="list-style-type: none"> ○ Not just the school that needs to address kids treating ppl poorly ○ Safe schools committee – what happened to this? Not taken seriously • Diane Herter is open to suggestions on how to engage the parents to prevent poor behaviour

	<ul style="list-style-type: none"> • Tammy Adams <ul style="list-style-type: none"> ◦ First day went well
9. Playground greening update	<ul style="list-style-type: none"> • Included in the Principal's Report
10. Other/New Business	<ul style="list-style-type: none"> • EQAO results will be released in September but Tammy is very happy with results – stay tuned!
11. Principal's Report (Shared with H&S) – by Diane Herter	<ul style="list-style-type: none"> • Diane is happy and surprised to be back • Can't say how long she's going to be here • She can do 50 days, then pension affected • Current enrollment = 462 kids • Not much difference than what was projected in the spring <p><u>Playground greening project</u></p> <ul style="list-style-type: none"> • Cathy Johnston had a vision that was going to make changes in the yard <ul style="list-style-type: none"> ◦ Trees, structures kids would play on ◦ 3 phases – think the first phase was completed • Got call from Tom Walker – from board, looking after project • Estimate came back at \$8K over what the school had earmarked for this project • Diane said not going to happen – not going to go back and look for more \$ • Diane talked with some of the staff – unsure who knew about the project and who didn't • The \$ was earmarked, obliged to spend it • In June – no one had bid on the project following tender • Because of a redesigned and edit, has to be tendered again this fall • Coming into winter – no way that work going to be done in the fall • Discussed with Sarah Doan (H&S) <ul style="list-style-type: none"> ◦ School has a number of needs that would be far more needs to spend the \$ on ◦ There is \$20K sitting in the account at the board office ◦ \$13,440 was donated by H&S • There is a need in chrome books – getting older • Diane is asking to use the funds more practically • There is a mechanism to return funds to H&S and to others

- Private donor stated that she didn't want her donation to be used for technology
- Tammy Adams – vision included the construction of a parent/student centre to access technology because some students do not have access to the internet or computers at home
- Tammy Adams stressed the importance of technology
 - Highschool is all on computers and online now
 - e courses – students need to be tech savvy
 - Would be beneficial to not have to share chrome books
 - All EQAO grades are sharing – this makes it hard to include technology component
 - Another possibility is a Lego wall
 - Interactive wall that we can build
 - Talked to librarian about it
 - Can be used for many things – math, science
 - Also good for students to have calm time
 - Or rocks – get kids invested – this is my place
 - What is a lego wall worth?
- Diane Herter
 - Also other needs
 - Musical instruments
 - Only have 2 baritones
 - \$1500 – most expensive instrument
 - Request has been made for 1 more this year
 - More sports equipment for the yard
 - Pop up soccer nets
 - More basketball nets
 - Ipads
 - Station for younger kids
- Jeannine
 - Who decides how \$ is spent?
- Diane Herter
 - It would not be unusual to spend \$10K on 30 chrome books in 1 school year
 - She would be happy to discuss with Sarah how it is spent
- Kendra Ferguson was recognized for her hard work on the project and she requested that not all of the \$ be spent on technology

	<p>OUTCOME: working group to be established to determine what the money could be spent on, including if any of it could be left for a portion of the greening project (possible activity wall – example is at the library)</p> <p><u>School Policy Changes</u></p> <ul style="list-style-type: none"> • Some decisions that were developed over the spring that she had expected Ms. Skinner to implement • E.g. no cell phone policy • Also students going home at nutrition breaks – all the way down to grade 4 <ul style="list-style-type: none"> ○ Can go home still but not to sassy's • She has received no push back for no leaving school property policy • Feedback from Staff – why it happened • Unable to share classroom assignments until first day of school because, for example, staffing wasn't finished until the end of August
<p>12. Next Meeting – October 7, 2019 @ 6:00 p.m.</p>	<ul style="list-style-type: none"> • Discussions about having the meeting on another night of the week to allow a later start time and not to be bumped by H & S behind us • Tammy Adams – SAC only needs to meet 4 times per year • Suggestion of meeting every other month with Principal and/or VP and full membership to have quorum to vote and then have working meetings the opposite months • To be discussed at our October meeting/added to October meeting agenda BUT we do still need to meet in October to finalize Principal Profile

SAC Meeting ended at 8:07 p.m.

WEST MISSOURI P.S. SCHOOL ADVISORY COUNCIL MINUTES

MONDAY, OCTOBER 7, 2019 – 6:00 p.m.

Present Diane Herter, Tara Santagapita, Lindsay Lake, Jeannine Poulton, Andrew Poulton, Tiffany Grubb, Alexis Juliao, Ricardo Juliao, Kendra Ferguson, Amanda Burges

Regrets Tammy Adams, Carissa Kanters, Beth Gregory, Kendra Bricker, Erin Cronsberry, Arden McClean, Kelsey Pickel, Tammy Gooder, Michelle Coghlin, Melissa Ings and Dan McDonald

Agenda Item	Discussion
1. Welcome and Introductions	
2. Approval of Minutes from Sept. 9, 2019 Meeting	First: Alexis Juliao Second: Tiffany Grubb Passed
3. Approval of Agenda for Oct. 7, 2019 Meeting	First: Tara Santagapita Second: Tiffant Grubb Passed
4. Declaration of Conflicts of Interest	<ul style="list-style-type: none"> • None
5. Election of Positions - Update	<u>2019-2020 SAC Executive</u> Co-Chairs: 1. Tara Santagapita 2. Tiffany Grubb Secretary: Alexis Juliao Treasurer: None
6. Welcome Night Event Recap	<ul style="list-style-type: none"> • 50-60 people attended • a little down from last year • we had more community participants than last year • feedback <ul style="list-style-type: none"> ○ confusion with Meet the Families Night (formerly Meet the Teacher Night) • Suggestion <ul style="list-style-type: none"> ○ combine our Meet & Greet Night with Meet the Families night • To discuss for next school year with H&S

	<ul style="list-style-type: none"> • Issue to raise with new principal – how to make A/V requests for our events to ensure required equipment is available
<p>7. Upcoming Events</p>	<ul style="list-style-type: none"> • No update on our grant applications • Scheduled 3 events for upcoming school year: <ul style="list-style-type: none"> ○ 1) STEM Night ○ 2) Trustees Night ○ 3) Yoga Night <p><i>STEM Night – Tammy Adams</i></p> <ul style="list-style-type: none"> • November 21, 2019 – confirmed with Staff • Leaving it up to Tammy to reach out to SAC if she requires assistance <p><i>Trustees Night</i></p> <ul style="list-style-type: none"> • Target timeline – February • Need to hold the event on a night separate from regular SAC meeting – need more discussion time • Suggest they have a handout of what they do as Trustees to allow more time for Q&As and/or a more structure agenda <p><i>Yoga Night</i></p> <ul style="list-style-type: none"> • Would like to have it before EQAO • Students and parents attend event together – no grade restrictions • Target timeline – early May
<p>8. Principal Profile</p>	<ul style="list-style-type: none"> • One of the roles of SAC is to prepare the Principal Profile • Tara S. – our top priority should be having a permanent principal in place • Diane Herter – the Principal Profile will be considered at the Superintendent’s level as part of the bigger hiring picture <ul style="list-style-type: none"> ○ Principals have some say too where they are placed and when they move schools ○ Because of the history over the past year at WNPS, it is likely that weight will be given to our principal profile

	<ul style="list-style-type: none"> • 2 issues to be changed along with an addition to support student participation in and attendance at community events as possible • Lindsay to submit directly to R. Kuiper ASAP
9. Update on Principal Change	<ul style="list-style-type: none"> • Diane Herter to be here until the end of October • Diane Willert to start Nov. 4th
10. Community Wide Respect & Caring Initiative	<ul style="list-style-type: none"> • Arden was moved following our last SAC meeting to brainstorm some ideas to create more respect by our community's youth for our community • Arden will be in touch in the upcoming months and is requesting our support with her initiative • Stay tuned!
11. 2019 TVPIC Fall Symposium	<ul style="list-style-type: none"> • October 16th at the Four Points by Sheraton • Possible interest – members to arrange car-pooling • Suggestion to reach out to other schools at the event to see their principal profiles
12. Schedule of Meetings for the 2019/20 School Year	<ul style="list-style-type: none"> • At the last meeting, some discussion about changing days/time of SAC meetings to avoid running into H&S meetings that follow right after ours • Deferred until January when permanent principal is in place for feedback
13. Status of Funds from Playground Greening Update	<ul style="list-style-type: none"> • Diane Herter met with Sarah Doan and a few others from H&S • Approximately \$13K being redirected to be spent on other needs in the school to benefit students • No need to keep item on our agenda
14. Other/New Business	<ul style="list-style-type: none"> • None
15. Principal's Report by Diane Herter	<ol style="list-style-type: none"> 1. Although challenging, we survived the CUPE job action 2. Friday, November 8 – progress reports and JSK communication of learning will be sent home 3. Friday, November 15 is interview day
16. Next Meeting	November 4, 2019 @ 6:00 p.m.

WEST MISSOURI P.S. SCHOOL ADVISORY COUNCIL MINUTES

MONDAY NOVEMBER 4, 2019 - 6:00pm

Present Diane Willert, Tara Santagapita, Tiffany Grubb, Amanda Borges, Andrew Poulton, Alexis Juliao, Kendra Ferguson, Tammy Adams

Regrets Jeannine Poulton, Ricardo Juliao, Beth Gregory, Kendra Bricker, Erin Cronsberry, Arden McLean, Kelsey Pickel, Tammy Gooder, Michelle Coghlin, Melissa Ings, Dan McDonald

Agenda Item	Discussion
1. Welcome and Introductions	
2. Approval of Minutes from Oct. 7 Meeting	First: Amanda Borges Second: Tiffany Grubb Passed
3. Approval of Agenda for Nov. 4 Meeting	Add school photo discussion, TVPIC event feedback First: Alexis Juliao Second: Tara Santagapita Passed
4. Declaration of Conflicts of Interest	None
5. Upcoming Events	<p>Three events: 1) STEM Night, 2) Trustee Meet and Greet, 3) Yoga Night</p> <p>1) STEM Night (Tammy Adams) - early years up to Gr 8</p> <ul style="list-style-type: none"> ● Get kids more involved - making announcements/advertisements for it ● Benefits for students (motivation, collaboration, socialization), community, parent engagement ● Place/set-up: Gym and Activity Room ● CONFIRMED DATE: Nov 27 from 5-7pm <ul style="list-style-type: none"> ○ Will resend RSVP home, put in planners ● Who is involved <ul style="list-style-type: none"> ○ Teachers to oversee and guide student reps ○ Gr 8s to help with younger divisions ○ Staff already assigned, activities assigned ● Passport for each student, Prize draws ● Activity examples: magnetic slime, pringles stacking, showcase library growing tower and ways tech is being incorporated into classroom ● Potentially needed from SAC: volunteers for set-up, materials, getting the word out

	<ul style="list-style-type: none"> ● To talk to HAS for fund for prizes, materials ● Emphasize family involvement on the letter home ● Goal is to have something everyone can do <p>2) Trustee Meet and Greet</p> <ul style="list-style-type: none"> ● Feb 4 meeting will keep that date but have Trustee Meet and Greet week of Feb 10 (different day than H&S as last meeting was quite long) ● Lots of parent discussion on Facebook about last Trustee Meet and Greet, but not reflected in attendance <p>3) Yoga Night</p> <ul style="list-style-type: none"> ● To do around EQOA ● Focus on calming, meditation ● Date: ?early May as usually EQAO due by June 4 ● Second week of May proposed - May 4th week ● Talking about self-regulation ● Have short yoga sessions during school to get students engaged and talking to their parents <ul style="list-style-type: none"> ○ Could have sessions in the gym, half hour for each division - small period of time ○ Do it close to the date of the parent/child session on a Wednesday/Thursday ● Sasha and/or Becky? <ul style="list-style-type: none"> ○ Might be available to come in during the day
<p>6. WNPS Code of Conduct</p>	<ul style="list-style-type: none"> ● Important SAC understands changes and aware ● Due to be included in Code of Conduct by Nov 4 ● Two new mandatory items: <ul style="list-style-type: none"> ○ Environment conducive to learning - no cell phones in class ○ Not to possess alcohol or cannabis unless for medical purposes ● Diane - need to put in the new items onto the website, code of conduct - with approval, will do this ● Also need to develop a committee to look at the code - needs to be evaluated/updated every 3 years ● Clarification that Code of Conduct applies to anyone who walks onto school property ● To develop this committee at the next meeting <p>Approval for addition of new items to Code of Conduct First: Amanda Borges Second: Tiffany Grubb Passed</p>
<p>7. Other/New Business</p>	<p>TVPIC Fall Symposium (Amanda Borges)</p> <ul style="list-style-type: none"> ● School messenger - new app has a lot of complaints but changed for convenience and student safety

	<ul style="list-style-type: none"> ● Improving graduation rates ● Emphasis on getting parents more involved in the schools - parent engagement ● "Parent Reaching Out Grant" - no timeline given <ul style="list-style-type: none"> ○ Carissa will look into it ● TVPIC website - updated, may need to re-register to get notifications, newsletter ● TVPIC award - can go to anyone (parent/teacher/etc) ● Their next meeting: Thursday - Nov 14 at 6:30pm <p>School Photo - from last year</p> <ul style="list-style-type: none"> ● Importance of communication re: rehousing of photos <ul style="list-style-type: none"> ○ Let community know they will be moved so that current kids can see their photos on the wall but the old photos are still important and displayed ○ Leave up to school staff to determine <p>No one opposed</p>
<p>8. Principal's Report</p>	<p><i>(Shared with HAS)</i> STEM night discussed</p> <ul style="list-style-type: none"> ● To request a STEM fund from HAS (materials/prizes) <p>Tower Garden - Gr 8 Legacy Project – Mrs. Duncan organized</p> <ul style="list-style-type: none"> ● Gr 8s paired with a partner, ties in with curriculum <p>EQAO school report available</p> <ul style="list-style-type: none"> ● Grade 3 - Reading, writing same, math down - but still above the board with reading/writing/math, overall on par with the province ● Grade 6 - Gains in reading, writing (+10%), math (+9%); still room for improvement but doing well; literacy down but math up ● Questions for students - Changes between Gr 3 responses to having problem solving tools vs Gr 6 - new 4 step problem solving method introduced in Gr 4 <p>Diane Willaert - First day back - went well</p>
<p>9. Next Meeting</p>	<ul style="list-style-type: none"> ● No Dec meeting ● Next meeting: Jan 13, 2020 ● Hopefully new permanent principal by then

WEST MISSOURI P.S. SCHOOL ADVISORY COUNCIL MINUTES

MONDAY January 13, 2020 - 6:00pm

Present Darryl Mann, Tara Santagapita, Tiffany Grubb, Amanda Borges, Andrew Poulton, Alexis Juliao, Kendra Bricker, Dan McDonald, Arden MacLean, Carissa Kanters

Regrets Jeannine Poulton, Ricardo Juliao, Beth Gregory, Kendra Ferguson, Erin Cronsberry, Kelsey Pickel, Tammy Gooder, Michelle Coghlin, Melissa Ings

Agenda Item	Discussion
1. Welcome and Introductions	<ul style="list-style-type: none"> - Mr Mann intro - Intention to stay long-term - Goals to work in collaboration with parent/teacher groups, community
2. Approval of Minutes from Nov 4 Meeting	<p style="text-align: center;">No Dec meeting</p> <p>Corrections:</p> <ul style="list-style-type: none"> - Add Carissa to present - attendance <p>First: Carissa Kanters Second: Dan McDonald Passed</p>
3. Approval of Agenda for Jan 13 Meeting	<p style="text-align: center;">First: Tiffany Grubb Second: Amanda Borges Passed</p>
4. Declaration of Conflicts of Interest	None
5. EFTO Job Action	<ul style="list-style-type: none"> • In Principal's report
6. Upcoming Events	<p>STEM Night</p> <ul style="list-style-type: none"> • Tammy not here • Mr Mann - EFTO job action → "paused" for now • Not good dissemination of information - some people did not get RSVP at all, • What happened to the posters that were supposed to be done by students to advertise the event in the community? <p>Other events</p> <ul style="list-style-type: none"> • Are there any other ideas? • 10th anniversary of the school in 2020 - perhaps an event around this • Spring celebration, BBQ? • (was actually opened in 2009) <p>Trustee Meet and Greet</p>

	<ul style="list-style-type: none"> ● Held last year ● Goal to hold again on a separate night from these meetings in case time went over ● Structure didn't allow much time for discussion ● Weeks of Feb 10th and 17th suggested to trustees - Arlene Murrell and Shawn Hunt ● Likely not going to be firmed up for Feb but ideally in the next few months will be organized <p>Parent/Child Yoga</p> <ul style="list-style-type: none"> ● Idea to do around EQAO - stress reduction ● Reached out to Becky, Sasha and Cheryl - Limited availability, experience teaching children ● Arden - LifeSkills - Jaime, instructor, can do it for free ● All ages of students - divided by grades during the day ● Open to all ages for an evening yoga ● LifeSkills has EmpowerHer program and now a Lifeskills Academy
<p>7. WNPS Code of Conduct</p>	<ul style="list-style-type: none"> ● Dianne Willaert brought up at last meeting ● Two mandatory changes - environment conducive to learning - no cell phones (unless medical or learning purposes), and No possessing alcohol or cannabis (unless medical purposes) ● Tara - new code of conduct not currently up on the website ● Mr Mann - now into effect ● How to go about developing a sub-committee to update the code of conduct - SAC "owns" policy with the school ● Who should be on sub-committee? <ul style="list-style-type: none"> ○ Mr Mann - this group would do this
<p>8. Other/New Business</p>	<p>Other</p> <ul style="list-style-type: none"> ● Mr Mann: <ul style="list-style-type: none"> ○ also need to address/update dress code ○ Need to include student voice/council as well ○ Students have been invited in the past to SAC meetings and have not generally attended ○ Bully Prevention and Intervention Plan (BPIP) ○ All of these should be on the website ○ Safe School plan - Gr 4-8 - in conjunction with teacher representative, student representative, parent representative, possibly mental health team, health representative

	<ul style="list-style-type: none"> ■ Board-directed survey is sent out ■ Should younger grades be involved as well - possibly prevent some of these issues, see if kids are feeling safe, etc. ■ Information-gathering device ■ Put "safe schools" on future SAC agendas <ul style="list-style-type: none"> ● School supervision - based on a ratio, certain number of supervisors in the yard based on number of students out ● Mr Mann will bring copies of the above-mentioned documents (Dress code, BPIP, Safe School plan) - should be on the website ● View the website prior to website - hopefully will be up, should be a "safe schools" icon ● www.westnissouri.tvdsb.ca
<p>9. Principal's Report</p>	<p><i>(Shared with HAS)</i></p>
<p>10. Next Meeting</p>	<ul style="list-style-type: none"> ● Next meeting: Feb 3, 2020 @ 6pm

